



Agenda for NYC REIC Steering Committee Meeting

2:30pm July 3rd, 2016

Location: FAB

Emergency Phone Number for Entry: Sam Gray, 607-339-8328

- Review Agenda (5 mins)
- Review proposed REIC entity structure and confirm consensus (10 mins)
 - We're pretty much done here, just about socializing our decision with the membership and seeking input on the governance model
- Agenda for next All-member meeting (10 mins)
 - Publicity and Messaging
 - **Publicity:**
 - Email Language: Todd to make google doc
 - Eventbrite- Todd to do eventbrite
 - Email- 3 emails-
 - Todd to work with Mark and all on newsletter
 - Joe will ensure we have a member email list and email members separately
 - Facebook-
 - Joe will make event by July 9th
 - Text Message- Joe will contact Carolyn re: getting text messages sent out at 1 week and day of
 - Website- Sam will update website with Meeting Details
 - Phone Calls- TBD July 15th
 - Location - todd to confirm this week
 - 1. Who plans?
 - Todd assisting Mara on July all-member meeting
 - Todd and Oksana working on Entity Choice slides, justification
 - Run of show - Sam will facilitate slideshow and M.C.
 - Legal,
 - Governance,
 - How do we choose projects?
 - Is it a committee that interacts with membership? The Board itself?
 - How do we approve projects?
 - What is the member's role?
 - Need to communicate to members what their role is, but also communicate to people that we need to have a smooth process

- Joe - members will want to have the approval decision - they will want to be able to say yes, but we'll want to have other people say yes first so that we're putting just a really thought-out project before them for approval
 - Todd - our structure has it so that not every member of the NFP has to be a member of each LLC
 - What is the role of the board
 - Joe - members can veto board, but board has to have approval on project for it to go to members
 - Joe - in the project development stage, board (or investment committee?) will seek input from members (including members who are community groups) at different phases - e.g., community comments on mission, tenants comment on design, etc.
- Scoping
 - Criteria, which will assist in the project choice part of governance
- 2. Who facilitates?
 - Sam will host the master PPT and will MC the night
- 3. On 6/5 we agreed to "Use all member meetings to frame priorities to WG and general membership"
- Open items from previous SC meetings (20 mins)
 - Questions from SC to guide WGs/committee work - Who is going to do this? What is the timeline for this?
 - Shelve for now, pick this back up later
 - Email checking - is everything OK with this? Do we need to discuss as a group?
 - David is working with Mara and Oksana on this, he wants to hand off at some point, but maybe wait until this next phase of work is done as people have a lot on their plates at the moment
 - Grievance committee - is everything OK with this? Do we need to discuss as a group?
 - David noted that Harvard might be assisting with their work
- Next meeting.