



## **NYC REIC Steering Committee Meeting**

**2:30 pm to 5pm April 10th, 2016**

**Location:** Cooper Square Committee Conference room | 61 East 4th Street, Manhattan, NY

**Attendees:** Sam, David, Oksana, K, Joe, and Mara (via Skype)

### **AGENDA**

#### **Officers and Committees (30 mins)**

Link to [working descriptions doc](#)

Link to [Approved descriptions doc](#)

- Discuss descriptions and vote to approve (20 mins)
- Recommendations for positions
- Timeline on organizing /moving forward
- Do we announce any officers/committees at the all member meeting?
- Discuss one new potential officer/committee - financing mechanism for REIC (1 minute)
  
- SC voted to approve the Governance and Bylaws Committee (Joe is the officer, Todd and Sam are members),
- SC voted to approve the events committee. An officer for the events committee is still TBD. Caroline Woolard was suggested as one possibility.
- Several SC members expressed concerns over redundancy across some of the proposed committees with existing workgroups, and our capacity at this time to actually fill these open positions. In response, it was decided to merge the Partnerships committee with CORB, and Project Vetting with Scoping, and to transition CORB and Scoping workgroups to committee status. Given the small turnout in CORB and Scoping workgroup meetings this quarter, and the critical path of their deliverables to moving the REIC forward, the five SC members present agreed that it made the most sense for these to operate as committees rather than as workgroups. This is a relatively minor change from the way CORB and Scoping have functioned thus far, however it does make them more accountable, and would include more involvement from the SC in determining their goals and deliverables.

- Oksana to update the Partnerships/CORB committee description
- David to update the Project Vetting/Scoping committee description
- SC agreed that the remaining committees and officer positions can be approved online.
- A general counsel description needs to be developed (Todd and Sam are currently serving in this capacity).
- SC to check with Dan to see if he is still interested in heading up Data Management

Post meeting note (DG):

We discussed the implications of transitioning the Scoping workgroup to committee status at our last scoping meeting, and there was a strong reaction against this direction. The sentiment was that changing this to a committee would add unnecessary logistical barriers (meeting times and locations not listed publicly on newsletter, new people have to ask permission to join, etc.). Keeping it open and flexible is working pretty well: more people are showing interest, and we suspect after the 28th report back we might attract more members.

In follow up discussions, the SC agreed CORB and Scoping should become committees. Meeting times/locations can still be publicly announced, however slight changes include higher expectations from members to commit to a minimum level of participation and more direct involvement from the SC in setting priorities for these committees.

**Updates (20 mins)**

- Legal Team (1-2mins)
  - May 19th SC to meet w/ Fordham for Q & A
- Workgroup updates (10 mins)
- [White paper](#) team highlights (5 mins)
- [Philadelphia Area Cooperative Alliance](#) invited the REIC to participate in a teach-in ([CO-Up 2016](#)) May 14th - any takers? (2 mins)
  - Sam, Oksana, and David expressed an interest in presenting.
  - Post meeting notes:
    - Sam and David submitted a [workshop proposal to PACA](#). Caroline Woolard and possibly Art+Media will help update the card exercise for this event.
    - DG sent links on past presentations to K to help aid in preparation of her Left Forum presentation, and also reached out to Michael Lowe regarding his project to consolidate past REIC presentations. A google doc with these links has been added to the [Stewardship/Outreach folder](#) on the main REIC google drive.

**Air table management (10 mins) Discussion tabled for another meeting**

- Categories and officers/committees and/or workgroups that will be managing them
- Plan for updating contact list, timeline, and expectations

- Should we set up an intake list for potential tenants that reach out to us?

### **SC invited guests and potential partnerships (15 mins)**

- DG summary of potential project in Queens (2 mins)
  - Flux Factory reached out to the REIC to express an interest in being considered as a project candidate. We discussed potentially inviting representatives to a future SC meeting to discuss more of the details.
- Mission Aligned Groups, i.e. Save NYC and Take Back NYC, etc (15 mins)
  - Overview of general goals, and desired outcomes by inviting them to speak at REIC events
  - Discuss how we might work with them or related orgs
    - Mara suggested allied groups should be at beginning of presentation, following the same format as previous all REIC meetings.
    - If allied groups decide to present, we should give them clear direction on what we want them to present on, and how we introduce/frame their work in relation to the context of an REIC all member meeting, highlighting common threads between them, i.e. theme of advocacy around policy change.
    - Mara has a call w/ Sheila on Tuesday 4/26 to go over her portion of the meeting. Anyone interested is welcome to join.
      - We should ask Sheila if she would like to provide the intro/tie-in to the other groups.

### **April 28th Planning (30 mins)**

#### **Current Run of Show**

- New member sign-up (before meeting) (30 min)
- Introduction - quick overview of evening
- Sheila on the city as a common good (15mins)
- Allied NYC groups (30 mins)
  - 3 mins each group
  - 15 minutes Q & A
- Steering Committee (10 mins)
  - General update
  - Work on policies and procedures
  - Creation of officers and committees?
- Grievance committee (5 mins)
- Fordham law presentation (20 mins)

- WG report backs (30 mins)

4/28 prep meeting is scheduled for 4/21 - 6:30 at ILSC, following a conference call with NEIC from 5:30 - 6:30

- **Logistics (10 mins) TBD at 04/21 meeting**
  - Determine MC's / Run of show
  - Process for inviting volunteers for sign in and setup
  - Set a date for work session to plan 04.28.16 meeting